**Governance Board Meeting Minutes**

**Northwest Louisiana Human Services District**

**Monday, August 17, 2020**

**Zoom Conference Call Number (888) 788-0099, Meeting ID: 254 060 0349**

Called to Order: By George Sewell at 5:30pm

Roll Call: George Sewell, Njeri Camara, Kristi Copeland, Fletcher Carter, Gary Conlay, and Ora Rice were present. Mathew Linn was excused. Wanda Brock was absent. Bienville, Sabine, Governor Appointee #2 and Governor Appointee #3 have no board representative at this time. A quorum of 6 out of 8 board members was confirmed by George Sewell, Board Chair. Doug Efferson, Executive Director, was present.

Welcome/Special Guest/Introductions: Rhonda Watts with LACG was welcomed by George Sewell.

Approval of Agenda: Moved by Fletcher Carter to accept the agenda as presented, seconded by Ora Rice, and unanimously approved.

Approval of the Minutes for July 20, 2020: Moved by Gary Conlay to accept the minutes as presented, seconded by Kristi Copeland, and unanimously approved.

Guest and Public Comments: The board recognized the passing of Reece Middleton, Board Vice-Chair, and his many contributions to LACG, the District, and the State of Louisiana.

Executive Limitations: Doug Efferson gave a summary of his written report on the Financial Conditions & Activities, Communication and Support to the Board, and Ends Focus of Grants and contracts. Of note was the FYE20 Financial Report showing the district collected over 1 million dollars in self-generated revenues despite the Covid-19 pandemic. Also, the district’s high surplus was due to the CARES act funding swap, not due to failure to spend our appropriated funds. The board was informed that Covid-19 continues to be a significant issue in our area and to expect current staffing and meeting restrictions to continue through September. Doug Efferson requested the Strategic Plan Indicators Update be delayed to September to allow for end-of-year data collection. Njeri Camara moved to accept the report, seconded by Greg Conlay, and unanimously approved without any policy changes.

Board Business: George Sewell led a review of the Delegation to the Executive Director policy. Njeri Camara moved to accept the policy, seconded by Fletcher Carter, and unanimously approved without any policy change. The July Board Compliance Monitoring Summary Report was reviewed and accepted. The August Board Compliance Monitoring Tool was to be completed by email and sent to Doug Efferson for summary. The next meeting date was agreed to be on Monday, September 21, 2020 at 5:30pm.

Announcements/Acknowledgements: None.

Adjournment: Fletcher Carter moved to adjourn the meeting at 5:52pm, seconded by George Sewell, and unanimously approved.

Minutes Prepared by George Sewell, Board Chair